



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Sterling High School

MEETING #: 25

LOCATION: Sterling High School, Building B, Rm. 135

DATE / TIME: May 14, 2015, 9:00am

ATTENDEES: (those marked with a check were present)

	Chilo, John P	Sterling
	D'Arcy, Sofia	HISD
	Dixon, Sonja	Sterling
	Dobbs, Shone	Sterling HS Student
	Clayton, Clay	HISD – Facilities Planning
	Edwards, Roscoe	TSU
✓	Groves, Norris	PAT / Alumni
✓	Harris, Joshua	Sterling HS Student
✓	Hickman, Rev. A. L.	PAT /Teacher/Pastor
	Johnson, Craig	Dads for Education
	Kelly, Ebony	Sterling HS Student
	Kenney, Horace S	Sterling
	Kumar, Rob	
	Mitchell, Edward "Dale"	Sterling - Principal
	Monita, Dominic M	Sterling

	Omogbehin, Arimola Esther	School Support Officer
✓	Smith, Antoinette Y	Sterling
	Smith, Marvin	Sterling
	Turner, Linda	PTO
✓	Aldo Hernandez	Cadence-McShane
✓	Brown Shawn	Cadence McShane
✓	Glenn Gorda	Cadence McShane
✓	Fountain, Jonathan	Stantec - Architect
	Funk, David	HISD – Facilities Planning
	Henrikson, Jennifer	Stantec - Architect
	Lewis, Sizwe	HISD – Facilities Construction
✓	Parker, Steve	Stantec - Architect
	Richard Segura	Cadence McShane
✓	Stone, Marvin	HISD – Project Manager
	Wright, Kedrick	HISD - Facilities Design

PURPOSE: The meeting discussions focused on providing attendees an update of the construction status.

AGENDA:

- Project status update
- Project safety
- What to expect at the next PAT meeting

DISCUSSION:

1. Project Status Update: Marvin Stone, HISD Project Manager opened the PAT meeting before turning over to Shawn Brown, who provided an overview of the project status.
2. Shawn Brown from Cadence McShane (CM) provided an overview of the current project status and look-ahead of upcoming construction activities.

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- a. The project is currently impacted by rain delays, and the Construction Manager is working on weekends to help make up for lost time.
 - b. The A/E team is assisting Construction Manager with the review of submittals and project information.
 - c. Weekly Owner-Architect-Contractor meetings are taking place on the job site.
3. Shawn Brown reported on the following activities:
 - a. The casting beds and forming of precast panels is ongoing with pours planned for the next few weeks.
 - b. The erecting of the tilt wall panels will begin next week. The first panel will be made available for Sterling staff, students and others to sign before it is erected. All panels are scheduled to be installed by the end of June.
 - c. The underground electrical and plumbing piping installation is ongoing.
 - d. The placement of grade beams is ongoing.
 - e. The placement of the elevator pit slab is ongoing.
 - f. Painting, and a window sample are being added to the tilt-wall mock up panel.
 - g. The existing parking lot along Martindale Street will be temporarily closed for installation of the new sanitary force main piping for the month of June.
 - h. The temporary shutdown of the existing sanitary system will be scheduled for a Saturday in June so as not to impact school activities. CM will coordinate a specific date with the school.
4. Glen Gorda with CM reported that there have not been any safety incidents and that CM is having daily safety meetings on site.
5. Steve Parker suggested a walk-through be coordinated with the new Principal and CM for any activities like the parking lot shut down. Rev. Hickman indicated that a recommendation for the new Principal had been made and the new Principal will be on campus soon.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project status update

NEXT PAT MEETING: Thursday, June 11, 2015 at 9:00 am, Room 135.

Please review the meeting minutes and submit any changes or corrections to Marvin Stone.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III
Construction & Facility Services, Project Management
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